

**Instruction No. 1/2025 from the Dean of the Faculty of Science, Masaryk University: on the Dean's Award for Outstanding Teachers**

(effective from 15.3.2025)

*Pursuant to Section 28(1) of Act No. 111/1998 Coll., on Higher Education Institutions and on Amendments and Additions to Other Acts (Act on Higher Education Institutions), as amended, (hereinafter referred to as "the Act"), I issue the following instructions:*

**I.**

**Purpose of award**

1. This Dean's Instruction regulates conditions for nominations for the Dean's Award for Outstanding Teachers, beginning in 2025.
2. The Dean's Award for Outstanding Teachers is awarded in recognition of outstanding teaching achievements and contributions to the development of educational activities at Masaryk University's Faculty of Science. The award, which is given once a year, aims is to promote the quality of teaching and motivate teachers to excellence.

**II.**

**Nominations**

1. Nominations may be submitted by the Director of the Department, the Programme Guarantor, a member of Masaryk University's Faculty of Arts Senate, or a group of at least five students of a study programme through their representative on the Programme Board. No more than one group submitting a nomination may participate in each nomination collection.
2. The following criteria will be considered in the evaluation of nominees:
  - A. **Excellence in teaching**
    - i. The teacher has long demonstrated a high level of teaching and are known for their innovative approach to teaching work.
    - ii. The teacher receives positive feedback from students in feedback sessions (e.g. subject surveys or other forms of comment on the quality of teaching).
  - B. **Impact on students**
    - i. The teacher demonstrably inspires students to active study, scientific activity or further professional development.
    - ii. The teacher has successfully supervised Bachelor's, Master's, or Doctoral theses or prepared students for prestigious competitions, conferences or internships.
  - C. **Involvement in educational innovation**
    - i. The teacher has actively contributed to the introduction of new teaching methods, digital tools or the modernisation of teaching materials.
    - ii. The teacher contributes to the development of curricula, syllabi or professional textbooks.
  - D. **Long-term benefits**
    - i. The teacher has been working at the MU Faculty of Science for at least five years and has demonstrated a consistent contribution to the quality of teaching.
    - ii. The teacher collaborates with other faculties on projects that support teaching and learning.

**E. Integration of science and teaching**

- i. The teacher actively links science and teaching, involves students in research projects and supports their professional growth.
- ii. The results of The teacher's scientific activities are reflected in teaching (e.g. publications, projects or popularisation activities).

**F. Contribution to the popularisation of science and its implementation in primary and secondary schools**

- i. The teacher is actively engaged in popularising science, lectures at secondary or primary schools or undertakes similar activities in favour of education in science and mathematics.
- ii. The teacher writes popularisation texts, books or school textbooks; works with secondary school students and leads or prepares them for competitions such as the SOČ or Olympiads; conducts courses for secondary school students or younger children.
- iii. The teacher is involved in activities for primary and secondary school teachers and teacher development, passing on their experience and being inspired by their experience.

**G. Collegial approach and contribution to the faculty**

- i. The teacher positively contributes to the faculty environment, e.g. by mentoring younger colleagues or organising educational events.
- ii. The teacher actively participates in the faculty's academic life, e.g. by organising conferences, open days or popularisation events.


3. The nomination form must include the name of the nominee and his/her department, a brief justification of the nomination based on the criteria above, along with any supplementary information supporting the nomination.
4. The evaluation committee reviewing the nominations is composed of the Dean of the Faculty The (committee chair) and members of the Dean's College.
5. An award is given once a year, and one or more faculty members may be awarded. The awardee will receive a diploma and a financial reward.
6. Nominations must be submitted to the Vice Dean for External Relations, Communication and Marketing at the MU Faculty of Science by 30th April each year, starting from year 2025.

**III.**

**Final provisions**

1. I hereby delegate the interpretation of individual provisions of this instruction to the Vice Dean for External Relations, Communication and Marketing at the MU Faculty of Science.
2. Note that all references to job roles and positions are non-gender specific and include both women and men holding these roles and positions.
3. Compliance with this guideline is monitored by the Vice Dean for External Relations, Communication and Marketing at the MU Faculty of Science.
4. Monitoring the practical impact of the criteria, and evaluating the need to update the said criteria, will be carried out by the Head of External Relations, Communication and Marketing. This instruction shall enter into force upon the date of signature.

In Brno on

  
Prof. Mgr. Tomáš Kašparovský PhD,  
Dean Faculty of Science MU